

ATTENTION PARENTS/GUARDIANS
Checklist for Registering Your Child
at West Millbrook Middle School

**YOU WILL NEED THE FOLLOWING
DOCUMENTATION ...**



PROOF OF RESIDENCE

- ▶ **Current lease or rental agreement (signed by all parties) or;**
- ▶ **Offer to Purchase Contract (within 45 days) over 45 days go to Growth Management or**
- ▶ **Current Utility Bill (GAS, WATER or ELECTRIC)**
NO PHONE or CABLE bill is accepted

BIRTH CERTIFICATE



IMMUNIZATION RECORDS

(Include child's Emergency Medical Health Plan, if applicable)

STUDENT WITHDRAWAL FORM FROM PREVIOUS SCHOOL



MOST RECENT REPORT CARD and...

SPECIAL PROGRAMS Records (if applicable) (IEP) (AG) (504 PLAN)



PHOTO IDENTIFICATION of Parent/Guardian/Agency

Contact: Mrs. Evans @ (919) 870-4066 or Fax (919) 870-4064

